

Addendum No. 2
For
RFP 2026.08
CDBG GRANT PROFESSIONAL
ADMINISTRATION SERVICES



Clarifications to the original Request for Proposals for CDBG Grant Professional Administration Services have been deemed necessary.

Addendum No. 2 shall become part of RFP 2026.08 for CDBG Grant Professional Administration Services.

Clarifications:

1. Scope of Work – Section B (Construction Management), Item vi: This provision appears to indicate that the grant administrator may provide architectural and engineering plans. However, Calhoun County has issued a separate RFP for architectural and engineering services. Please clarify whether proposers under this RFP are expected to include these services in their bids, or whether architectural and engineering services should be addressed solely through the separate RFP. **The provision states may. Proposers will work closely with the Engineer that is selected for all grants and may help create plans as needed.**
2. Scope of Work - Section D (Environmental Services): This provision appears to indicate that the grant administrator will provide environmental services. However, Calhoun County has issued a separate RFP for that covers all of these services. Please clarify whether proposers under this RFP are expected to include these services in their bids, or whether environmental services should be addressed solely through the separate RFP. **Proposers will be responsible for submitting Environmental services as stated in the RFP.**
3. Administrative Professional Services Rating Sheet: Based on the answers provided in the first two questions, will the scoring sheet be updated accordingly? **The scoring sheet will not be updated.**
4. General Overview (page 3 of RFP pdf) regarding Project Status: Can the County provide additional context regarding the anticipated timing and status of project development under this solicitation, including whether the selected provider will support new CDBG applications, previously identified projects, or a combination of both? **We do not have any planned projects at this time. The provider will provide support for new CDBG grants.**
5. Scope of Work (page 4 of RFP pdf) regarding Scope Focus: Given the scope includes both pre-funding and post-funding services, can the County clarify how it anticipates utilizing the selected provider(s) across these phases, particularly in relation to application development versus project implementation? **Pre-funding services could be include looking for grants, submitting and apply for qualified grants. Post-funding**
6. Scope of Work (page 4 pf RFP pdf) regarding Project Volume/Definition: Can the County provide any available information regarding the anticipated number, type, or funding range of projects to be supported under this contract to assist respondents in developing an appropriate scope and cost structure? **At this time the County does NOT have any anticipated grants.**

To acknowledge receipt of Addendum No. 2:

1. Sign and date on page 4
2. Return with your bid package

If proposals have already been submitted, additional documentation may be submitted and all documents will be reviewed when scoring.

*Due Date for RFP Submissions remains Thursday, June 4, 2026 at 2:00:00 PM as stated in Addendum No. 1.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned affirms that they are duly authorized to acknowledge receipt of Addendum No. 2 to RFP 2026.08 CDBG Grant Professional Administration Services.

The undersigned affirms that Addendum No. 2 to the RFP 2026.08 has been incorporated into their proposals.

Company Name

Authorized Signature

Title of Authorized Signature

Printed Name of Authorized Signature

Date